

How to sign into *My*EC

for the first time from a **Computer**



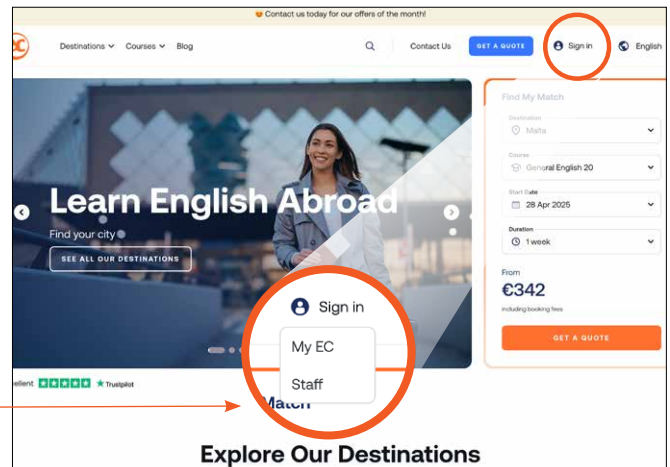
1

Go to
www.ecenglish.com

Click
Sign in link

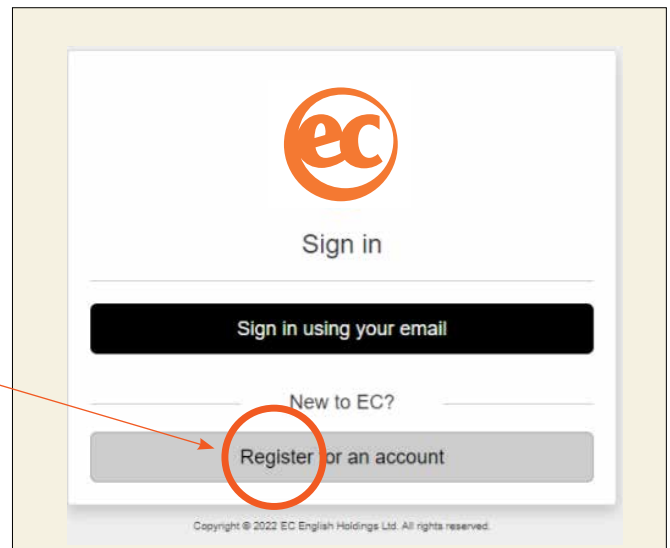
2

Click
MyEC link



3

Click
Register for an account.



4

Complete registration form.
Click **Register.**

5

You will receive an email to activate your EC Online Account.

Nearly finished

An email to activate your EC Online account has been sent to _____

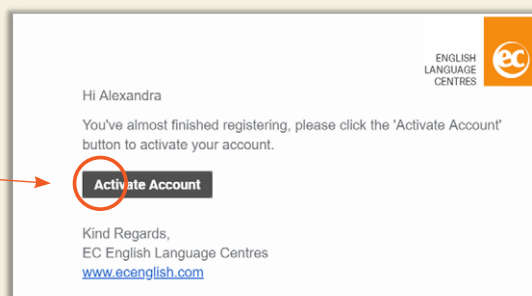
The email was sent from **noreply@ecenglish.com** with subject **'Activate your Account'**. If you do not receive the email please check your Spam/Junk folder (if you are using Gmail you should also check your Promotions/Social folders). If you do not find the email you can click resend email to resend the activation email.

If you have made a mistake when entering your email address, please register again using the correct email.

To active your account please click on the grey 'Activate Account' button in your email, as shown below.

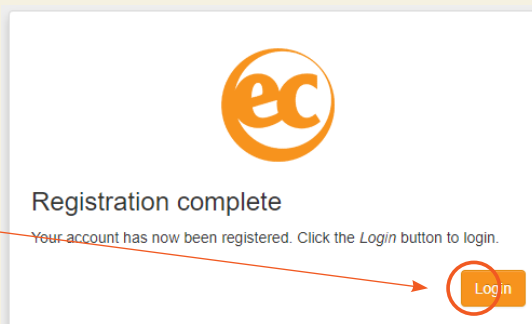
6

Click **Activate Account**.



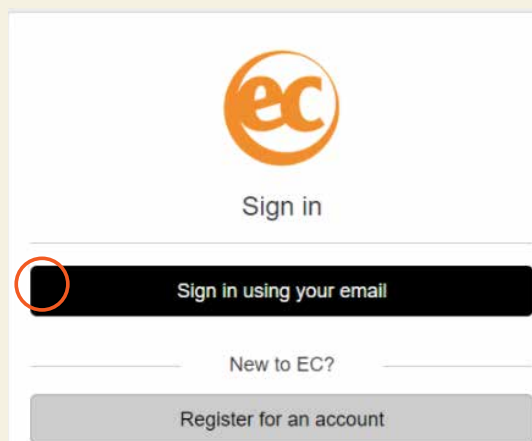
7

Click **Login**.



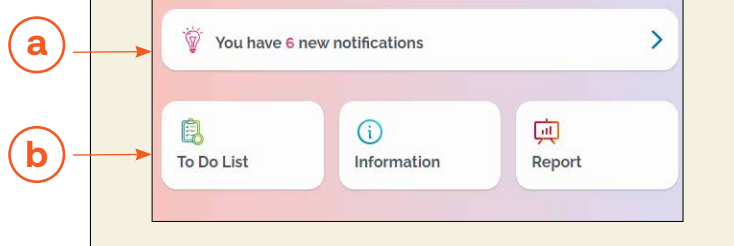
8

You are back on the sign in page (2nd time). Click **Sign in**.



- 9** Click on the **You have new Notifications** (a)
OR
To Do List (b)

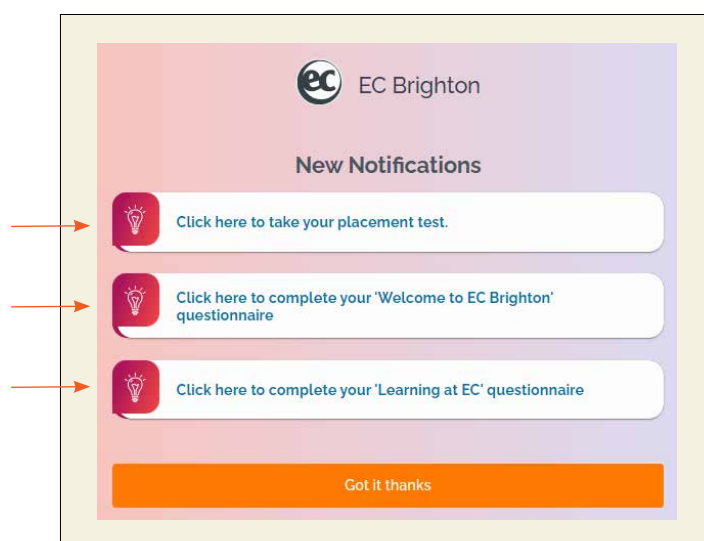
Either option will give you access to the tasks you need to complete before you arrive.



- 10 a** **You have new Notifications**
Click and **complete each tasks** in the list before you arrive.

Click on
Take your Placement test

Don't forget you can only take the **placement test one time** so be prepared.



- 10 b** **To Do List**
Click and **complete each tasks** in the list before you arrive.
Click on
Take your Placement test

